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H – 6006

Reg. No. :

Name :

Fifth Semester B.A./B.Sc./B.Com. Degree Examination, December 2019

First Degree Programme under CBCSS

English Language and Literature

Open Course

EN 1551.1 : COMMUNICATIVE APPLICATIONS IN ENGLISH

(2014 Admission Onwards)

Time : 3 Hours

Max. Marks : 80

- I. Answer **all** questions, each in a word or sentence :
1. What do you mean by non-verbal communication?
 2. Where does the stress fall in the word, 'particular'?
 3. What is the reading strategy employed in reading a product manual?
 4. Give an example of rising intonation.
 5. Write an expression to welcome a gathering.
 6. What is the difference between Ms. and Mrs.?
 7. What is the meaning of "once in a blue moon"?
 8. What is the antonym of 'efficient'?

P.T.O.

9. What does a black flag symbolize?
10. Name any two things you should not do while attending an interview.

(10 × 1 = 10 Marks)

II. Answer **any eight**, each in a short paragraph not exceeding **50** words :

11. Mention a few non-verbal cues which suggest that a session is boring.
12. Write an E-mail to your computer dealer complaining about a faulty printer.
13. Suggest different ways by which you can end your seminar presentation.
14. What is the purpose of a feedback?
15. Write two expressions to apologize for coming late for the meeting.
16. Name any two barriers to listening.
17. What are some of the things we should prevent doing during a group discussion?
18. Write two sentences to introduce others.
19. Give two examples of formal communication.
20. What are the advantages of audio visual communication?
21. What are the main features of Business Communication?
22. How can you make out from the posture that a person has superiority complex?

(8 × 2 = 16 Marks)

III. Answer **any six** each in a paragraph not exceeding **100** words :

23. You have witnessed a dance performance in the college auditorium. Describe the same to your classmate who could not attend the function. Compose a possible conversation between yourself and your friend.

24. Write a report on "Sports Day Celebrations" in your college.
25. Write a letter to the Municipal Chairman complaining about the bad condition of roads in your area.
26. Prepare a CV for the post of marketing executives in M/S Premier Electronics Pvt. Ltd.
27. Explain the idiom "to keep the flag flying" in your own words.
28. Describe your visit to a museum.
29. Imagine that you are going to deliver the welcome address for your College Day Celebrations. How would you do it?
30. Write the minutes of the meeting of the Nature Club convened to discuss a tour.
31. Trace the differences between British and American English.

(6 × 4 = 24 Marks)

IV. Answer any two each in about 300 words :

32. Explain the different skills involved in Reading.
33. As the store in charge of XYZ College, Meerut, write a letter to M/S Chadda Stationery House, 15, Karol Bagh, New Delhi, placing order for stationery items. Ask for the discount available on the purchase.
34. Imagine yourself as a participant in a debate. Write either speaking for the topic or against the topic "Uniforms should be Mandatory in Colleges".

35. Translate the following Malayalam passage into English :

എല്ലാ മനുഷ്യർക്കും ശുദ്ധവായുവും ശുദ്ധജലവും ജൈവവൈവിധ്യത്തിന്റെ ആനുകൂല്യങ്ങളും അനുഭവിക്കാനുള്ള അവകാശവും സ്വാതന്ത്ര്യവുമുണ്ട് എന്ന സങ്കല്പമാണ് ലോക പരമ്പറിൽ ദിനത്തിന്റെ കാതൽ. ഭൂമിയെ സുരക്ഷിതവും ഭദ്രവുമായ ഒരു ആവാസകേന്ദ്രമായി നിലനിർത്തുകയും സുഖദവും ശീതളവുമായ ഒരു ഹരിതകേന്ദ്രമായി അടുത്ത തലമുറയ്ക്ക് കൈമാറുകയും ചെയ്യേണ്ടത് ആവശ്യമാണ്.

നഗരങ്ങളെല്ലാം മലിനീകരണത്തിന്റെ മാർകഫലങ്ങൾ അനുഭവിക്കാൻ തുടങ്ങിയിരിക്കുന്നു. കൂടുതൽ ആളുകൾ നഗരങ്ങളിൽ താമസിക്കുന്നത് കൂടിവെള്ളത്തിനും ശുചീകരണത്തിനും പ്രശ്നങ്ങൾ ഉണ്ടാക്കുന്നു. അതോടൊപ്പം ആരോഗ്യ പ്രശ്നങ്ങൾ ഏറിവരികയും ചെയ്യുന്നു. മനുഷ്യവംശത്തെ തന്നെ കൊന്നൊടുക്കാൻ ശേഷിയുള്ള മാർക രോഗങ്ങൾ പടർന്നു പിടിക്കുന്നു.

വികസന പ്രക്രിയ പലപ്പോഴും പരിസ്ഥിതിയെ ദോഷകരമായി ബാധിക്കാറുണ്ട്. അതുകൊണ്ടു തന്നെ പരിസ്ഥിതി സംരക്ഷണത്തെ കഴിയുന്നത്ര ദോഷകരമായി ബാധിക്കാത്ത വിധത്തിലായിരിക്കണം വികസനം നടപ്പിലാക്കേണ്ടത്.

(2 × 15 = 30 Marks)



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H – 6149

Reg. No. :

Name :

Fifth Semester B.A./B.Sc./B.Com. Degree Examination, December 2019

First Degree Programme Under CBCSS

Economics

Open Course

EC 1551 : HUMAN RESOURCE MANAGEMENT

(2015 Admission Onwards)

Time : 3 Hours

Max. Marks : 80

SECTION – I

I. Answer all questions. Answer in **one** or **two** sentences.

1. HR Management
2. Human capital
3. Recruitment
4. Demotion
5. Labor theory of value
6. Industrial democracy
7. Job enrichment
8. Define 'on the job training'

P.T.O.

9. Selection
10. Employee motivation

(10 × 1 = 10 Marks)

SECTION – II

II. Answer any **eight** questions **not** to exceed one paragraph. **Each** question carries **2** marks.

11. What is job analysis?
12. What are the different methods of recruitment?
13. Career planning.
14. What is meant by job description?
15. What are the objectives of training?
16. What is meant by 360 degree appraisal?
17. Performance appraisal.
18. Difference between layoff and retrenchment.
19. What are the objectives of industrial democracy?
20. Write a note on WPM.
21. Succession planning of a company.
22. What do you mean by Induction Training?

(8 × 2 = 16 Marks)

SECTION – III

- III. Answer any **six** of the following. Each answer should not exceed **120** words. **Each** question carries **4** marks.
23. Difference between HRD and HRM.
 24. 'India's development rest upon manpower planning'. Discuss.
 25. Differentiate recruitment and selection
 26. Explain the trends in India's working age population.
 27. What are the reasons for transfer of workers?
 28. Explain about the collective bargaining.
 29. Examine the power and responsibilities of an HR manager in an organization.
 30. Examine about different methods of promotion. List out the advantages of merit based promotion.
 31. Liberalization and Privatization weakens trade union movement in India. Discuss.

(6 × 4 = 24 Marks)

SECTION – IV

- IV. Answer any **two** questions not exceeding **4** pages each. **Each** question carries **15** marks.
32. Role of HRM in the emerging economic environment with special reference to India.
 33. Define training and what are the benefits of training to the employees of company. What are the different methods of training?
 34. What are the functions of HRM and how it could be differentiated from personnel management?
 35. Discuss about the meaning of discipline and what are the procedures for disciplinary action.

(2 × 15 = 30 Marks)



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H – 6336

Reg. No. :

Name :

Fifth Semester B.Com. Degree Examination, December 2019

First Degree Programme under CBCSS

Open Course I : CO 1551.2/CC 1551.2/CX 1551.2/TT1551.2

PRINCIPLES OF MANAGEMENT

(2014 Admission Onwards)

(Common for Commerce/Commerce with Computer Application/Commerce and Tax procedure and practice/ Commerce and Tourism and Travel Management)

Time : 3 Hours

Max. Marks : 80

SECTION – A

(Answer all questions. Each question carries 1 mark)

1. What is job specification?
2. Define training.
3. What is budget?
4. What do you mean by informal organization?
5. What is unity of direction?
6. What is meant by communication?
7. What is transfer?

P.T.O.

8. What is aptitude test?
9. What is job training?
10. What do you mean by specific delegation?

(10 × 1 = 10 Marks)

SECTION – B

Answer **any eight** questions. Each question carries **2** marks

11. Define direction.
12. What do you mean by procedure?
13. What is meant by decentralization?
14. What is craft training?
15. What is leadership?
16. What is meant by development?
17. Write any two advantages of line and staff organization.
18. What is esprit de corps?
19. What is organizational structure?
20. What is blank application?
21. Define standing plan.
22. Why management is called a science?

(8 × 2 = 16 Marks)

SECTION – C

Answer **any six** questions. Each question carries **4** marks

23. What are the features of management?
24. Distinguish between Line organization and Functional organization.
25. Explain the importance of control.
26. What are the principles of direction?
27. What are the limitations of planning?
28. Explain the advantages of training.
29. What are the principles of organization?
30. State the differences between delegation and decentralization.
31. Discuss the elements of direction.

(6 × 4 = 24 Marks)

SECTION – D

Answer **any two** questions. Each question carries **15** marks

32. Discuss various sources of recruitment
33. Explain various methods of training.
34. What are the steps involved in planning?
35. Explain the process of controlling.

(2 × 15 = 30 Marks)



H-6115

Reg. No. :

Name :

Fifth Semester B.A/B.Sc./B.Com Degree Examination, December 2019

First Degree Programme under CBCSS

Physical Education

Open Course

PE 1551 HEALTH AND FITNESS EDUCATION

(2014 Admission onwards)

Time : 3 Hours

Max. Marks : 80

PART - A

Answer **all** questions. Each question carries **1** mark.

1. List the dimensions of Health.
2. Define Physical Education.
3. What is tidal volume?
4. Ranji Trophy is associated with which game?
5. List any five components of Performance related fitness.
6. What is malnutrition?
7. Olympic games are held after how many years?
8. What is a fracture?
9. What is cool down?
10. Write the formulae for calculating BMI.

(10 × 1 = 10 Marks)

P.T.O.

PART – B

Answer **any eight**. Each question carries **2** marks.

11. List the principles of first aid.
12. Write the first aid measures for sprain.
13. What is second wind?
14. What is HR max? What is the commonly used formulae to compute it?
15. Write a short note on Olympics Games.
16. How do hereditary factors effect health?
17. Brief the causes for hypertension.
18. What is cardio respiratory endurance? How can it be improved?
19. Write the remedial measures for Lordosis.
20. What is environmental hygiene? How it can be maintained?
21. Write a short note on body composition.
22. What is the social dimension of health?

(8 × 2 = 16 Marks)

PART – C

Answer any **six**. Each question carries **4** marks.

23. Describe the physical dimension of health.
24. Briefly describe the effect of smoking and chewing Tobacco on health?
25. What is balanced diet? Brief about the important nutrients.

26. What is computer addiction? How does it harm?
27. What is the significance of Cool down in sports training?
28. What is posture? Why it is important?
29. What is performance related fitness? Define any four of its components.
30. Write the first aid measures to be followed in case of electric shock.
31. What is obesity and its common causes.

(6 × 4 = 24 Marks)

PART - D

Answer any **two**. Each question carries **15** marks.

32. Throw light on respiratory system. Discuss the effect of exercise on Respiratory system.
33. What is the aim and objectives of physical education? Describe the significance of physical education in the present scenario.
34. What are the various hypokinetic diseases? Write the management of these diseases.
35. What are sport injuries? Enumerate common sport injuries and its management.

(2 × 15 = 30 Marks)