9. Smoking use of intoxicants like drugs, liquor, pan masala etc. strictly banned. Anybody violating this has to face serious consequences.

MOBILE SQUAD:

The following members of the faculty will serve as the mobile squad.

- 1. Prof. Prabha Alice Varkey
- 2. Prof. Dr. R. Harish
- 3. Prof. Dr. Simon Tharakan
- 4. Prof. Deepa Jayanandan

GRIEVANCE REDRESS CELL:

Growth and development entails mistakes and corrections. Forgiving and forgetting are essential for peaceful life in society. Redress cell is functioning in the college to settle grievance of students. It has a three section as follows:

Section-1: faculty advisor

Section-2: head of the department

Section-3: principal with G.R Cell

Any matter of disputes, complaints, act of indiscipline, etc. is submitted first to the faculty advisor of the student concerned. If justice is denied there, he/she shall approach section 2 and section 3. The decision of the principal shall be final.

GR Cell

It consist of principal and all HOD's

Prevention of Caste Based Discrimination

We a cell consisting of all HOD's and prof. Deepa Jayanandan as a committee member for monitoring caste based discrimination if any.

Class Advisors

1st Sem Taxation - Mrs. Jincy Johnson

3rd Sem Taxation - Mrs. Deepa Jayanandan

5th Sem Taxation - Mrs. Lethy L.B

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1<sup>st</sup> Sem Tourism - Mrs. Stagy Stanly
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- 3^{rd} Sem Tourism Ms. Tintu Anna Mohan
- 5th Sem Tourism Ms. Teena Elizabeth Jacob
- 1st Sem Economics Ms. Amitha Geethu Soman
- 3rd Sem Economics –Mr. Anishkumar A.S
- 5th Sem Economics Prof. Thomas George
- 1st Sem English Ms.Chinch Chandran
- 3rd Sem English Ms Megha Salim
- 5th Sem English Prof. Prabha Alice Varkey

Complaint and suggestion box

If any difficulty occurs regarding the curriculum and co-curriculum activities. Students are welcome to put it in the complaint box or suggestion box for the improvement.

OPEN COURSE

During the fifth semester it is compulsory to study an open course other than the course offered by their mother department for each Programme.

The following are the open courses offered by the various department of our college.

- 1. Commerce Principles Of Management
- 2. Economics Human Resource Management
- 3. English Communicative Applications
- 4. Physical Education Health And Fitness Education