

ANNUAL REPORT 2020-2021

It is with immense pride and pleasure that I place on records the sixth annual report of the college. I feel privileged to be part of this institution where each stakeholder is a learner and every day is an opportunity to learn and discover new things. Happy to note that all our faculty members took the new method of teaching in virtual platform as a challenge and turned it successful by undergoing a series of faculty development programmes and workshops.

The new academic year 2020-21 started online on first June 2020. Congratulating all faculty members for shifting their mode of teaching in virtual platform effectively and efficiently.

COURSES OFFERED AND STUDENT'S STRENGTH

The college has a total strength of 491 students comprising of 5 UG courses and 1 PG course. The details are given below

Course	Strength			Total	Grand Total
	2018-19	2019-2020	2020-21		
B A English	29	43	41	113	
B A Economics	19	21	17	57	
B.Com Tax	52	52	48	152	
B.Com Tourism	42	43	32	117	
B.Com Finance	-	-	42	42	
M.Com Finance	-	-	10	10	
Grand Total					491

At present there are 27 faculty members including principal, 5 office staff and 7 supporting staff.

NEW COURSES

The following 3 new courses were applied for the academic year 2021 – 22,

- B. Sc Computer Maintenance and Electronics
- B.Sc. Computer Science
- M A English Literature

COMMENCEMENT OF NEW BATCH – 2020-21

The inauguration and blessings of the new batch (2020 - 21) were led by Rev. Fr. Thomas Puthenparampil with a prayer session on 16th November 2020. Due to Covid Pandemic different sessions were arranged offline for an orientation. CLMC convenor Dr. Hareesh. R gave orientation talks for various batches from 16th November to 20th November 2020. Parents were also participated in the orientation talk. After that regular online classes were started.

UGC NAAC ACCREDITATION, IQAC 2020-21

The National Assessment and Accreditation Council (NAAC) propose that every institution aspiring for accreditation should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution.

Details of programmes conducted during this academic year by IQAC other than the programme conducted by various departments are listed below.

S1 No.	Details of Activity	Date	Number of Participants
1.	Webinar by Dr. Gabriel Simon Thattil on NAAC Accreditation	12/06/2020	17
2.	Criteria 1 Webinar	17/06/2020	6
3.	Criteria 2 Webinar	25/06/2020	7
4.	Online workshop for Teachers on quality enhancement	15/06/2020	25
5.	G Suite Workshop by Dr. George Mathew	16/07/ 2020	11 participants
6.	Criteria 2 Webinar - Dr. Gabriel Simon Thattil	1st July 2020	7 participants
7.	Criteria 1 Tutorial Workshop by Rev. Fr. Giji Thomas and Dr.Jijimon Thomas	21st July 2020	8 participants
8.	Criteria 2 Tutorial Workshop- 2:30 pm to 4:00 pm	29th July 2020	7 participants
9.	Criteria 3 Webinar by Dr. Gabriel Simon Thattil,	3rd Aug 2020	8 participants
10.	Online Workshop on Moodle 'VIRTUAL FDP ON INSTRUCTIONAL DESIGN USING AGILE-ADDIE'	5th to 21 st August 2020	13 participants
11.	Training on Basic Softwares for Office Management	24th & 25th August 2020	8 participants
12.	The Criteria 5 Guest Lecture : Student Support and Progression by Dr. Gabriel Simon Thattil	25/09/2020	8
13.	Criteria 4 Webinar	09/09/2020	8 participants
14.	Teaching Aptitude Enhancement Webinar Series	16th to 24th Sept 2020	24 participants
15.	Criteria 3 Tutorial workshop	19.09.2020	8 participants

16.	CRitertia 4 Tutorial Workshop	15.09.2020	7 participants
17.	Criteria 5 Guest Lecture Webinar by Dr. Gabriel Simon Thattil	25/09/2020	7 participants
18.	Criteria 5 Tutorial workshop	29.09.2020	8 participants
19.	Essential Legal Awareness workshop Webinar Series	5 th 14 th Oct. 2020	31
20.	Counselling and Mentoring Workshop	15 th to 22 nd Oct 2020	25
21.	Criteria 7 Guest Lecture	23rd Oct 2020	9
22.	Criterion 7 Tutorial	9 th Nov,2020	7 participants
23.	Criterion 6 Webinar by Dr.SimonThattil	2 nd Dec..2020	6 Participants
24.	One Week Training Programme on KOHA	23rd Nov to 1st Dec 2020	2
25.	Criteria 6 Tutorial workshop	8 th Dec.	8 Participants
26.	SSR PREPARATION Workshop	11/12/2020	31
27.	IQAC MEETING	20/12/2020	10

Regular IQAC meetings were also conducted through online and offline mode. We like to keep on record our gratitude to all paramarsh team members especially Rev. Dr. Gigi Thomas, accreditation ambassador, Prof. Dr. Jijimon K Thomas, IQAC Co ordinator and Mr. Minto John, Paramarsh Co ordinator of Mar Ivanios Autonomous College, TVM for the support and co operation shown towards NAAC Accreditation processes. The leadership of Prof. Dr. P K Varghese and all criteria heads and members are acknowledged.

AWARDS AND RECOGNITIONS

- Poornima Anil - Kerala University 2nd Rank - B A English Language and Literature - 2017-20
- Akhila Prathap - Kerala University 4th Rank – B.Com Commerce Tax Procedure and Practice – 2017-20
- Reeja Varghese - Kerala University 5th Rank – B.Com Commerce Tourism and Travel Management – 2017-20
- Akshara M - Kerala University 7th Rank – B.Com Commerce Tourism and Travel Management – 2017-20
- Aswathy Prasad - Overall A Grade – B A English Language and Literature – 2017 – 20
- Sona Belson (B.Com Tax) – Completed 560 online Certificate courses and bagged certificates from UGC PARAMARSH in COURSERA from International reputed Universities.
- Mohammed Nesmal –Token of best volunteer appreciation by University of Kerala – 2019-20, for his performance as NSS Volunteer.

ACADEMIC RESULTS

The Academic results are most important factor for the growth of a college. The teachers are doing their part well. Expecting more hard work from students and support from parents. This year academic result is quite encouraging and our students bagged many ranks in University level. The various results attained are B A English 72%, B.Com Taxation 69%, B.Com Travel and Tourism 50 % and B A Economics 18.18 %.

CONGRATULATORY MEETING AND M. Com INAUGURATION

A Congratulatory meeting was arranged to honor 2019 – 20 university rank holders and special achievers on 30-12-2020. In the meeting, farewell was given to PTA vice president Shri. Rajan Varghese. H G Most Rev. Dr. Joshua Mar Ignathios gave the benedictory address and gave away prizes and mementos to the rank holders and special achievers. The newly started courses M.Com Finance and B.Com Finance were also inaugurated by H G on that occasion. His Grace congratulated Sri. Rajan Varghese for his meritorious service for two terms as PTA Vice President and gave a memento as a token of love and gratitude.

At the meeting a scholarship worth Rs. 107500/- were distributed.

List of students awarded scholarships

Course	Name	Semester	
B A English 2017(Admsn)	Poornima Anil	4 th , 5 th and 6 th	Rs. 15000/-
	Aswathy Prasad	4 th	Rs. 2500/-
B A Economics (2018 Admsn)	Muhammed Nesmal	2 nd and 3 rd	Rs. 7500/-
	Syamnadh S	2 nd and 3 rd	Rs. 7500/-
	Sreelekshmi S	2 nd	Rs. 2500/-
	Nithya Reji	2 nd and 3 rd	Rs. 5000/-
B. Com Tax (2017 Admsn)	Akhila Prathap	4 th , 5 th and 6 th	Rs. 15000/-
	Athulya	4 th , 5 th and 6 th	Rs. 7500/-
	Sneha Rajan	5 th and 6 th	Rs. 5000/-
	Daya Renu	5 th and 6 th	Rs. 5000/-
	Ganga S	5 th and 6 th	Rs. 5000/-
	Robin Skaria	5 th and 6 th	Rs. 5000/-
B.Com Tax (2018 Admsn)	Devika R	2 nd and 3 rd	Rs. 10000/-
	Shilpa Raj	3 rd	Rs. 2500/-
B.Com Tax (2019 Admsn)	Sneha Susan Babu	1 st	Rs. 5000/-
B. Com Tourism (2017 Admsn)	Akshara M	5 th	Rs. 5000/-
	Reeja Varghese	5 th	Rs. 2500/-

PARENT TEACHER ASSOCIATION (PTA)

In the academic year 2020-2021, the Parent Teacher Association of the college organized three executive meetings (two in online mode and one in offline mode). The meeting held on 30 December, 2020 elected the new office bearers for the academic year :

President	:	Dr. K. C.Mathai
Vice president	:	Adv. Satheesh T Padmanabhan
Secretary	:	Prof. Sarath Krishna A
Joint secretary	:	Ms. Annamma Biju

Inspite of the pandemic, class-wise PTA meetings were conducted after the internal assessments in online mode. PTA meetings for the semester II and semester V were conducted on 13 July 2020 and 23 July 2020 respectively. The PTA expressed its heartfelt condolences on the demise of the following parents:

- 1) Joseph Mathew - Father of Jobin Joseph (S4 Tourism)
- 2) Satheesh Kumar - Father of Gopika S. Kumar (S4 Tax)
- 3) Kurian John - Father of Jessno Kurian (S4 English)
- 4) Jijo George - Father of Tibin Jijo (S4 Economics)

The PTA extended its whole-hearted support for the college throughout this academic year, and also initiated honouring meritorious students who have secured overall A grades or top positions in the University Examinations. Acknowledging the support and co operation of all office bearers executive members and parents.

SIXTH EXTENSION LECTURE

A Memorial talk was conducted in co-memmoration of Rev. Dr. Geevarghese Panicker on 15th January 2021 at 1.30 p .m in the seminar hall.

H. G. Most Rev. Dr. Joshua Mar Ignathios gave the presidential address. Dr. Ginu Zachariah Oommen, Kerala PSC Member delivered keynote address. Many dignitaries' staff, PTA Executives, and outgoing students were present on the occasion.

FACULTY DEVELOPMENT PROGRAMME – ONLINE TEACHING

Online teaching is entirely different from direct class room teaching. One can never learn unless he/she do practice. For equipping faculty and staff members the following training programmes were conducted.

1. 10 days LMS training in Moodle Cloud organized by Govt. College. Pattambi from 2nd May to 12th May, 8 members attended.
2. Webinar on online courses, Dr. John Jacob Mar Ivanios Autonomous College, Trivandrum – 03/07/2020. All faculty members attended.

3. 7 days Moodle Workshop by ICT Academy Trivandrum – 06th August to 12th August. All faculty members attended.
4. G-Suite for education, G-Suite workshop by Dr. George Mathew, Mar Ivanios Autonomous College, Trivandrum – 16th August to 20th August 2020. All members attended.
5. Two day online training on Microsoft Word software for office management by Prof. Praveen J S, Mar Ivanios Autonomous College, Trivandrum 24 & 25 August 2020. Majority of faculty members and office staff attended.

E-ONAM - 2K20

E-Onam was celebrated on 29th August 2020 with variety of online programmes. Dr. Hareesh R, HOD Malayalam, gave the Onam message. Prizes were announced on 5th September 2020 and distributed.

E-Onam Link – <https://youtu.be/ps7dAIMJFHI>.

KERALAPIRAVI

Keralapiravi was celebrated on November 1st under the auspicious of Malayala Samajam in online platform. Various activities were done online.

Keralapiravi Programme link – <https://youtu.be/OJT380-UwmM>

CHRISTMAS CELEBRATION, BUON NATALE - 2K20

Christmas was celebrated on 18th December 2020 by online. Various online programmes performed by the students are praise worthy.

Charismas Celebration Link – <https://youtu.be/jF7efiyaJJO>.

ACTIVITIES OF VARIOUS DEPARTMENTS

PG DEPARTMENT OF COMMERCE

Department of Commerce established in the year 2015 has been one of the departments established at the inception of the College. The department started offering B.Com. degree in Tourism and Taxation. During the year 2020-2021, B. Com finance and M Com were also started. Sincere thanks to all for getting these new courses. Currently the department consists of 11 permanent faculties.

The results of B.Com Degree Examination were quite encouraging. Akhila Pratap won 4th Rank in the University in B.Com (Taxation) and Reeja Varghese and Akshara. M bagged 5th and 7th Rank respectively in B.Com (Tourism) examination.

Sona Belson of fourth semester B.Com (Taxation) completed 560 online courses through Coursera of Mar Ivanios College, Trivandrum.

ACTIVITIES

1. On 6th August 2020, an international webinar on “Survival ,Sustenance and Restoration of tourism and hospitality industry: post covid-19 challenges” was arranged for students ,researchers and faculty. Dr. Anila Thomas, HOD Department of Tourism, JyotiNivas College, Bangalore was the chief faculty. There were 90 participants comprising of students, researchers and faculty members from different parts of the world including Canada, U.A.E, Bahrain, Iran and New Zealand.
(Link: <https://meet.google.com/cdr-hqsa-rap>)
2. In connection with the Independence Day celebrations, a National Essay competition was conducted for the higher secondary students on 15th August 2020. 65 students from different states of India participated. The winners were given cash prizes.
(Link: <https://meet.google.com/ucf-phbp-pku>)
3. Onam celebrations were held through online. Students presented different programmes and were presented through YouTube and Facebook.
(Link: <https://youtu.be/BzJs1ExaJf4>)
4. On 27th September 2020,an E-Quiz was conducted as part of World Tourism Day celebrations.
(Link: <https://forms.gle/2LdF1igqtxrZHdAp7>)
5. An international webinar on “IFRS” was organized on 12th October 2020. Mr.Vipin Thomas, Chartered Accountant, New Zealand led the seminar. 92 persons from different countries of the world participated.
(Link: <https://meet.google.com/bfw-hfvk-hqq>)
6. An MOU was signed with Pope Pius Higher Secondary School, Kattanam for conducting “Adolescent life skill training programme” for the higher secondary students of Pope Pius School. Accordingly the faculty from this department will conduct classes on 10 Saturdays on various topics including personality development, confidence building, motivation, leadership and communication The programme was formally inaugurated on 17th October 2020 by H G. Dr. Joshua Mar Ignathios ,the Patron and Manager of the College.
(Link: <https://meet.google.com/spa-otpa-vqe>)
7. Two days national seminar on “Entrepreneurial development” was held on 17th and 18th December 2020.Dr. Abraham Punnoose, Professor and HOD of commerce delivered the main talk.75 participants from different states of India attended.
(Link: <https://meet.google.com/ojo-hbzb-cai>)
8. Under the leadership of Commerce Department, an Entrepreneurial Development Club was formed in the college on 13th January 2021. 60 students from different classes took membership in the club.
(Link: <https://meet.google.com/hjv-kksc-hqu>)

9. The inauguration of ED Club was conducted on 21st January 2021. Sri. T.S. Chandran, District Industrial Officer, Aluva was the chief guest. He also conducted training on 'Entrepreneurial Skills' for the members.
(Link: <https://meet.google.com/hdu-hiys-nrd>)
10. On 23rd January 2021, a webinar on 'The Post Covid Era and the opportunities across the globe' arranged for the final year B.com students by Geebee Education and Department of Commerce.
(Link: <https://meet.google.com/nwm-vrdm-pue>)
11. On 27th and 28th January 2021, a national webinar organized on Research Methodology .Sri. PriyakrushnaMohanty, Assistant Professor, JyotiNivas College, Bangalore was the chief faculty.86 persons from different states participated.
(Link: <https://meet.google.com/avt-hiii-jip>)
12. The closing ceremony of "Adolescent Life Skill Training programme" was held on 30th January,2021. Fr.ThomasPuthenparampil ,Director of the college delivered the closing message which was presided over by the Principal Dr.K.C.Mathai .
(Link: <https://meet.google.com/omr-cmkb-tam>)
13. An international webinar on Fast Changing Phases of Banking Industry was held on 19th February 2021. Dr.Elizabeth M.Samuel, Professor, Royal University for Women, Bahrain delivered the main talk. 90 participants from different countries of the world attended the webinar.
(Link: <https://meet.google.com/kmf-bawb-zhk>)
14. The third Inter School Quiz Competition for Mar Ivanios Ever Rolling Trophy was conducted on 13th March 2021. 12 schools participated in the competition. The winners were awarded trophies and cash prizes.
During the academic year 2020-21, 15 faculty meetings were held. Mr. Alex David, Malayala Manorama was the quiz master.

The sincere effort, motivational support and co operation extended by Prof. Dr. Abraham Punnoose and team is acknowledged.

DEPARTMENT OF ENGLISH

Department of English of has had an eventful and successful academic year. The department actively engaged in the process of admission of the new students of the department of English. The senior members of the faculty mentored the new students and discussed their roles and responsibilities. Academic year started on 1st June,2020. Due to covid 19 pandemic, classes were taken through online platform. Currently there are six permanent faculty members.

Staff achievement

- **Assistant Professor Sarath Krishna A** registered for PhD in Kerala University.
- Kristu Jayanti College, Bengaluru, Karnataka selected our department as a centre for the PG internship. Ms Ruby Roy has successfully completed her internship of one month under the supervision of Prof Prabha Alice Varkey, HOD.

Academic achievements

The sincere effort of our faculty and students in the university exams brought laurels to the department.

- **Ms. Poornima Anil** bagged second rank in the University examination
- **Aswathy A** secured overall A grade.
- Pass percentage of our outgoing students was 72%
- Semester 4 result: Pass percentage of our students was 76%.
- Semester 1 result: Pass percentage was 51 %.
- Percentage of students gone for higher education is 60%

Other Achievements

- **M. S Nakshatra** of our second year got selected for the interactive session with the Chief Minister Pinarayi Vijayan.
- **M. S Nakshatra** came first in a state level Quiz Competition Conducted by the Department of Economics

Webinars

The department organised a webinar series. The series was inaugurated on 25th August, 2020 with a lecture by **Dr. V Krishnakumar**, Former HOD, MSM College, Kayamkulam. The second lecture of the series was given by **Mrs Nada Rajan**, Assistant Professor, MSM College, Kayamkulam. The final session of the series was handled by the famous short story writer **Mrs. Khyrunnisa A.**

Intercollegiate Quiz Competition.

The Department organized an Intercollegiate Quiz competition in which students from different colleges across the world took.

Alumni Association

The Department formed the alumni association **Arcadians** on 13th November, 2020.

The wise and motivational leadership of Prof. Prabha Alice Varkey and team for enabling the students to reach greater heights is acknowledged.

DEPARTMENT OF ECONOMICS

As a result of the Covid-19 Pandemic, the online classes of Semester 4 and Semester 2 began on June 1st, 2020. On the first day itself a staff meeting was conducted through online and action plan was framed for the academic year 2021. The Department conducted PTA meetings on 13 th July 2020 for semester 5 students and for semester 3 students on 21 st July 2020 via Google meet.

Activities

1. The Department organised an International Webinar on the topic, “Covid-19 Pandemic: Economic Impacts and Policy responses in India” on Friday 14 th August, 2020. Dr. Philip M.P, Asso. Professor and Former HOD of Economics, SB College, Changanacherry was the resource person. More than 150 participants from various countries participated in the Webinar through Google meet as well as College YouTube channel.
2. Department Alumni Meet was convened on 26 th October, 2020 through Google meet. Thirty students who go out from the portals of the Department gathered together and shared their nostalgic experiences in the college.
3. Two Days’ International webinar on the theme Intellectual Property Rights. Dr. Deepa V K, Research Officer, Institute of Public Health, Bangalore was the Resource person. The first day topic for discussion was Intellectual Property Rights: An Introductory Discussion. And on the second day the webinar focused on the topic, “Protection of traditional Knowledge through IPR : A Policy perspective. There were 80 participants throughout the sessions.
4. The department conducted Mar Ivanios All India Inter collegiate Quiz competition on March 15, 2021 at 2 p.m. through Google meet. Dr. Sunil Abraham Thomas from the Dept. of Economics, UC College, Aluva was the Quiz Master. We received 80 registrations. The primary elimination round was attended by 38 participants representing 15 colleges. In the primary elimination round, students from Mar Ivanios college of Arts and Science, Mavelikara came first. The first five colleges qualified for the final round were Mar Ivanios College, Mavelikara, Dept. of Economics, Kariavattom, S.B. College, Changanacherry, U C College, Aluva and MES College, Erumely.
In the final round, Abhishek S.J of First semester Economics and Nakshathra M.S. of S4 English of Mar Ivanios College, Mavelikara Came first place. MES College, Erumely and UC College, Aluva secured second and third places respectively. Winners of First, second and third prizes were awarded cash prizes of Rs. 5000/-, 3000/- and 2000/- respectively and certificates.
5. The Department organised an All Kerala Paper presentation competition on the topic,” Covid 19 Pandemic: Economic impacts and challenges on Kerala Economy” on 16 th March, 2021 at 10. 30 a.m. We received 18 entries. But after scrutiny, we selected 8 papers from five colleges for final presentation. Three experts, Dr. Philip M.P., Dr. Chacko Jose and Prof. Shubin Philip evaluated the presentations. Ms. Mary George from Assumption College secured first prize, Ms. Parvathy A. from Dept. of Economics, University of Kerala, Kariavattom secured second prize and Mr. Anugrah Jaison bagged third prize. Winners of three positions were awarded Rs. 3000/-, Rs. 2000/- and Rs. 1000/- respectively as cash prizes and distributed certificates.

Achievements

1. When S3 results released we got 5 A grades.
2. Muhammad Nesmal of S6 Economics was specially mentioned during the Best volunteer award ceremony of NSS for the last academic year.
3. Abhishek S.J. got first prize in the All India Inter Collegiate Quiz competition conducted by the Dept. of Economics, Mar Ivanios college, Mavelikara.
4. The faculty members attended several orientation and training programmes conducted by the Paramarsh scheme of Mar Ivanios College, Thiruvananthapuram.
5. Prof. Anish Kumar was instrumental for joining and completing Coursera online courses by our students and Sona Benson completed and secured 560 certificates.
6. As career guidance co-ordinator Prof. Anish Kumar took initiative to execute MOU's with two career coaching centres and to begin Civil Service Coaching and PSC as well as Staff Selection and other competitive examinations coaching classes.
7. Dr. P.K. Varghese produced one more Ph.D. The Kerala University Syndicate awarded Ph.D to his research student Asst. Professor Rajeev S.R. on 5th March, 2021.

The guidance and support given by Dr. P K Varghese sir and team is acknowledged.

DEPARTMENT OF MALAYALAM

Department of Malayalam organized three day webinar series on the topic of DRISYASAHITHI. The first was held on 9th September 2020 .Dr. C Stephen, HOD, Mother Theresa College; Thiruvananthapuram delivered the insightful talk on MALAYALATHINTE NALVAZHICAL. The second on 16th September, Dr. Bindhu D, Asst. Professor, Victoria College, Palakkatu presented the paper about NALACHARITHATHILE SAHITHYA BHANGI and on 23rd September Dr. C.Pradeepkumar, Asst. Professor NSS College, Pandalam offered a lecturer on the topic THIRAKKATHAYUDE CHALACHITRA BHAZHA. The webinar was a great success for the participation of students from our college and other colleges.

Dr. R. Harichandran, HOD, Dept. of Malayalam participated four National Webinar during this academic year and presented papers. On 29th September he had presented a paper titled MALAYALAM LITERATUR BEFOE AZUTHACHAN in the National webinar conducted by Mother Theresa College Nellimodu. On 27th August he served as a Resource person in the AL. Hag P K Kunju Sahib Memorial Webinar Series 2020 on PATTU PRASTHANAM and on 19th November he attended a National seminar conducted by Dept. Of Malayalam, Bishop Moore College, Mavelikara and presented a paper on the topic GAVESHANAM- SITHANTHAVUM PRAYOGAVUM

One of the remarkable achievements of Dr. R. Harichandran was that he had contributed as a Resource Person in the two week Online National Faculty Development Programme on Media and Art in Teaching and Learning from 12th January to 25th Jan 2021, jointly organized by Guru Dev Teaching Learning Centre, University of Delhi under the PMMMNMTT OF Ministry of Education and Bishop Moore College Mavelikara and presented a paper on the topic KATHAKAKLI Text and Appreciation on 16th Jan 2021.

Besides he had done many Orientation Classes for NSS in different colleges and served as a Tutor and Mentor for Malayalam Optional Subjects in Civil Service Examination at Gallant IAS Thiruvananthapuram.

Congratulating and acknowledging Dr. Harichandran R for his able leadership, support and co operation.

DEPARTMENT OF HINDI

The department has worked hard to equip the students for the university exams. Through the online platform the students were taught the syllabus and after the completion revision classes taken through video calls.

All these have brought good results in the University exams.

Expressing my sincere thanks to Head of the Department Ms. Somichan Baby.

DEPARTMENT OF PHYSICAL EDUCATION

After the reopening of the college in the offline mode, the activities of sports, games and yoga were started. During the NSS Camp department of physical education conducted a Yoga and Meditation programme on 20 to 26 December from 6 a.m to 7 a.m everyday. The students and staff were actively participated in this programme. This academic year our basketball team participated in the Coimbatore, Tamilnadu, Mega Basketball Fest.

The college organized one month coaching camp for Handball, Basketball, Shuttle, Netball, Baseball, Softball etc for participating Kerala University Intercollegiate Tournaments.

The department of Physical Education offered "Health and Hygiene" as a open course for the fifth semester students as a part of curriculum. In 2019 - 2020 academic years the students secured 98 % results.

The effort taken by Prof. Dr. Simon Tharakan is acknowledged.

DEPARTMENT OF LIBRARY

The college library is a treasure house of information, inspiration, and recreation. The library has at present a collection of over 3308 books, 8 subject journals, 201 online journals, 11 general periodicals, 6 news papers, previous question papers, Institutional repositories and CD collections.

Layout of the Library:

Library has separate newspaper reading area, periodical section, journal section, reference area, GK & Career related area, internet browsing area, circulation desk and general stack room.

Books are arranged subject wise and separate space allocated for each subject departments.

We have a digital library with 5 terminals, two scanner and internet connection. We are providing this facility to all our students free of cost and it is fully utilized by our students.

Library hours:

The college library normally remains open from 9 am to 5 pm on all working days.

Classification system:

We are following Dewey Decimal Classification system.(DDC23rd ed.)

Borrowing privileges:

All students and staff of the college are members of the library. Teaching faculty members are allowed to borrow a maximum of 5 books and students are allowed to borrow a maximum of 2 books.

Circulation policies :

- The library has a self-issuing system.
- Loan period: 14 days for students and 21 days for staff.

Library automation:

Library is automated since the academic year 2016-17. We are using the ILMS software KOHA.

KOHA OPAC:

KOHA OPAC (Online Public Access Catalogue) is the interface for library users. One terminal is reserved for students to search information of availability of documents in the library.

Issue Return process:

Issue, return process is fully automated and manual cards are kept as supporting documents for students and faculty.

Bar-coding:

Book issue and return is carried out with the help of barcode system. Each book and user's borrower card is bar-coded.

Details about books and members:

Details about books and members are created in the Koha software.

Koha Gate Entry:

Koha 'IN OUT Management system' is designed in php framework which works along with Koha software. This Koha plug-in is used to track user entry time and exit time in a particular location of library. It generates various types of reports as per requirement.

D-Space:

College library also has the 'D-Space' Digital library software which is open source software. It has been installed in the college library to organize, manage and provide an access to the institutional repositories and other digital collection of the

library; wherein Ph.D Thesis of the faculty members, college magazine etc. have been stored and made accessible to the end users.

Micas Digital Library:

We are providing a digital library link in the college website for the effective and efficient access to e-resources.

N-list membership :

The college is registered under N list programme and hence entitled to access the e-resources (6000+ e-journals and 1,64,300+ e-books). N list has a user id and password protected access.

Specialized services provided by the library:

•Reference	:	Yes
•Photocopy	:	Yes
•OPAC	:	Yes
•Internet access	:	Yes
•Downloads	:	Yes
•Wifi	:	Yes
•Printouts	:	Yes
•User orientation	:	Yes
•Previous Question paper	:	Yes
•New arrivals display	:	Yes
•Institutional Repository	:	Yes
•Best reader award (Cash Prize)	:	

The effort and leadership taken by Ms. Jessy Kuruvila and Ms. Beena Kurian is acknowledged.

EXTENSION AND CLUB ACTIVITIES

It is mandatory for a student to participate in any one of the following Social Service/Extension Activities for not less than forty hours, during the 3rd and 4th semesters, for successful completion of the Programme. General Co ordinator is Ms. Tintu Anna Mohan. The various extension activities offered are National Service Scheme, Literary Club and Environment Club.

1) NATIONAL SERVICE SCHEME (UNIT No: KL 07-120-A&B)

The NSS has been introduced in colleges and universities all over India in response to the Kothari Commission's recommendation that education should be oriented to the social needs by involving students in service to the community. There are 2 units with hundred students and they are given training to engage themselves in constructive social action. Certificates are given to volunteers who complete 240 hours of social work during the course of two years. This certificate gives weightage

for higher studies and is an additional qualification for appointment in public services.

- During the COVID-19 pandemic situation our NSS activities were also shrank to the digital world. But still our NSS volunteers try their best to mitigate the pandemic situation by distributing clothe masks stitched by them. It was a great opportunity for the students to be a part of “break the chain” campaign even in the lockdown period.
- Most of our volunteers have received IGOT COVID-19 training certificate. The IGOT platform can be useful for all front line activists to equip COVID-19 and deal with epidemics.
- 35 of our NSS volunteers registered their names in the ‘Sannadhasena’, a portal opened by the Kerala State Disaster Management Authority. It is a common platform for all volunteers and voluntary organizations in the State to work in tandem with Government functionaries.
- Lockdown activities: Most of our volunteers attended online training and competitions conducted by various Government agencies and Colleges, Universities, etc. Some of them are listed below.
 1. Stay at Home, Save Lives Pledge programme by NSS Unit of Sipna College of Engineering and Technology.
 2. WHO Online Certificate Course on Standard Precautions: Hand Hygiene.
 3. Participated in "Spitting Kills" Campaign jointly presented by Sambandh Health Foundation and Tata Trusts as a part of Pledge for Life.
 4. Attended Webinar on 'Ayurveda and Immunity'(Ayurvedavum Pradhirodhavum) by NSS Unit of NSS College Nilamel.
- NSS volunteers celebrated World Environment Day “Parithranam” as per the guide lines of the NSS, Kerala University by planting tree saplings at their own premises.
- Our volunteers celebrated NSS Day on 24th September by Cultural Events.
- College NSS units conducted orientation programme for the first year volunteers regarding basic knowledge about NSS on 26th September 2020. The volunteers were given general awareness about the history, philosophy, types of activities, scope, mission, etc. The class was conducted by Shri. Renjith.P, NSS State Coordinator, VHSE.
- Weekly regular activities were conducted through Google meet.
- Mrs. Deepa Jayanandan, Assistant Professor, Department of Commerce has been appointed as new Programme Officer.
- College NSS Units observed Gandhi Jayanti on 2nd October 2020. In remembrance of our Father of Nation, our volunteers cleaned their own

house premises. It was a great opportunity for the volunteers to observe this great day.

- A Palliative care unit was inaugurated by Rev.Fr.Thomas Puthenparampil on 3rd October 2020. Mr. Aboobecker Siddheque and Mr. Babu Abraham took awareness classes as part of the inauguration.
- Aiswarya V secured Third Prize in Caption Writing Competition organised by Pallium India, Palliative Training Unit Alappuzha.
- NSS Volunteers of our college took part in pledge as part of prevention and mitigation of COVID 19. The students pledged themselves at 1 pm on 8th October 2020.
- Global Hand Washing Day was observed on 15th October by an Awareness video screened in all classes prepared by NSS volunteers.
- Our NSS volunteer, Muhammad Nesmal has given away a token of Best Volunteer Appreciation by Kerala University for his performance as an NSS volunteer.
- Both the Programme officers have attended a short term training course (online mode), which is considered as equivalent to the ETI training form 15th November 2020 to 18th November 2020.
- Constitution Day was observed on 26th November 2020, reading out the preamble of our Indian Constitution. All most all our volunteers actively participated in this activity.
- A Pre camp was conducted in order to equip the volunteers for the online Special Camp. Dr. R Hareesh, HOD, Dept. of Malayalam, CLMC and former Programme Officer NSS, lead the entire session and volunteers have promised their entire efforts to the successful completion of the Special Camp.
- We the NSS units of Mar Ivanios College of Arts and Science conducted our 7 Day Special Camp (virtual form) from 20th December 2020 -26th December 2020. The theme for the camp was “Youth for Prevention and Mitigation of COVID-19. The camp was inaugurated by Shri. R Rajesh, MLA, Mavelikara. Our 97 volunteers actively participated the camp both online and offline. The volunteers had their sessions through Google platform. They planted saplings at their premises, build a low cost vermi compost pit, conducted a survey, activities were enriched with cultural nights. They released a newspaper named ‘Camp & Us’. It is because of the whole hearted support of college authority, Heads of various Departments we could conduct a successful camp. It was really a virtual treat for the volunteers, and everyone really enjoyed the charm of a Camp. (Detailed camp report submitted separately)
- Conducted a COVID-19 survey as part of Special Camp. 750 responses were collected and entered in google forms.
- 72nd Republic Day was observed in our College by the NSS volunteers. 20 NSS volunteers gathered in the College and Rt. Rev. Jose Kadakampallil Cor Episcopo hoisted the flag.
- Both the Volunteer Secretaries of our NSS units attended a one week full time online Leadership Training Camp organized by the University of Kerala from 15th February to 21st February.

- Inter National Women's Day was observed by our volunteers from 7th -8th March. A webinar was conducted on the topic 'Women and the Contemporary Thoughts' by Adv. Seema, Special Public Prosecutor District and Sessions Court, Alappuzha. On 8th March there was cultural night, various variety programmes coordinated by our NSS volunteers.
- Advisory board meeting was convened on 11th March, Plan of Action for the next academic year discussed and programmes were listed on priority base.
- The limited number of volunteers along with the College Manager Rev. Fr. Thomas Puthenparampil and Programme Officers visited the Old age home near Cherukole, and distributed the dress materials and cash the volunteers themselves have collected.
- As per the request of District Collectorate Alappuzha, we have sent a list of 96 volunteers for election assistant and crowd management duty during the Assembly elections.
- During this pandemic situation our volunteers never limit their activity, be it online or offline, they extended their full support, especially the Volunteer Secretaries, their consistent effort to instil the spirit among the volunteers made our programme wonderful.

Programme officers – Prof. Aswathy P & Prof. Deepa Jayanandan
 Volunteer Secretaries – Lino K Alex & Nikitha J

2) LITERARY CLUB

Co ordinators: Dr. Harish R, Ms. Ancy B

The Literary Club of Mar Ivanios College of Arts and Science, Kallumala, 2020-21, has had an eventful and successful academic year. The members of the Club took part in all the activities and events undertaken by the Literary Club with utmost zeal and enthusiasm.

As a part of the Extensional Activities, the Literary Club was officially inaugurated on the 22 August, 2020 by Ms. K. Rekha, short story writer, Recipient of Sahitya Academy Award and began with the investiture of the Secretary, Jayesh M, and Sneha. Both the Secretary and the Joint Secretary vowed to undertake the responsibilities and the duties to be fulfilled during the year ahead. Prof Dr. Harichandran, Literary club coordinator, gave the Club his blessings and gave the members some valuable advice on the functioning of the Club.

The Club strength tallied to a total of 30. The Club meetings were held on every Saturday at 3pm through online mode. The very first session of the Club was an open house for suggestions and inputs for the smooth functioning and the progressive betterment of the Literary Club. It was decided that the main aims of the Club would be to nurture and improve the Speaking Skills of the members so

as to tackle any situation, and to better the Organizational Skills of the members while hosting events.

Every weekly meeting was blessed with the valuable presence and words of special invited guests who gave their advice on how to improve the creativity.

List of the chief guests

- Prof. Sajini Deena Mathew, HOD of Malayalam, Bishop Moore College, Mavelikara.
- Prof. Amith David, Assistant Professor, Dept of English, Bishop Moore College, Mavelikara.
- Dr. R. Sreeja, Assistant Professor, Dept of Malayalam, MSM College, Kayamkulam.
- Dr. Indhu R, Assistant Professor, S D College, Alappuzha.

Club members were given opportunities to exhibit their talents. At the end of each session, an overall analysis of the programme was done and all the sessions were followed with active participation.

The Literary Club of the academic year 2020-21, saw to the fulfilment of its aims and succeeded with flying colours. A fresh and new sense of confidence and literary knowledge has been instilled in the members of the Club.

3) THE ENVIRONMENTAL CLUB

Co ordinators - Ms. Anila Elizabeth John, Ms. Sherlin P Thomas

The Environmental Club is concerned about the up keeping of the environment at all times. The Environmental Club of Mar Ivanios College of Arts and Science, Kallumala, 2020-21, has had an eventful and successful academic year. The members of the Club took part in all the activities and events undertaken by the Environmental Club with utmost zeal and enthusiasm. As a part of the Extensional Activities, the Environmental Club was officially inaugurated on the 22 August 2020 by Fr. Thomas Puthenparambil, and began with the investiture of the Secretary, Ashwin Krishna and Megha Mariam. Both the Secretary and the Joint Secretary vowed to undertake the responsibilities and duties during the year ahead. The Club strength tallied to a total of 33 members. The Club meetings were held on every Saturday through online mode. The very first session of the Club was an open house for suggestions and inputs for the smooth functioning and the betterment of the Club. Various outdoor activities were given through online mode and the teachers were very vigilant in checking the progress of the activities. All the students completed the task in the given time and they were enthusiastically ready for the next.

Acknowledging the extra effort extended by general co ordinator Prof. Tintu Anna Mohan, Programme officers Prof. Aswathy P, Prof. Deepa Jayanandan, Prof. Mekha Salim, co ordinators like Prof. Dr. Harish R, Prof. Ancy B, Prof. Anila Elizabeth John and Prof. Sherlin P Thomas.

VARIOUS OTHER CLUB ACTIVITIES:

i) CAREER AND PLACEMENT CELL

The Career Guidance and Placement Cell helped the students to prepare for suitable careers and created a lot of job opportunities for the final year students in 2019-20. The cell conducted webinars on career orientation, higher education options, self-employment, and entrepreneurship management and made the students aware of educational and career choices. Experienced resource persons gave career counselling to students.

In this academic year we started our own civil service academy named as Mar Ivanios civil service academy in association with Study quotient, Kollam on 7th February 2021. In parallel with civil service coaching, we also provide Bank coaching as well as SSC competitive examination preparations in association with Career Launcher, Thiruvalla.

In addition to this, batch wise training programmes are also conducted for all the final year students. Co - Ordinator – Anishkumar A. S Dept. of Economics.

ii) COURSERA ONLINE LEARNING PLATFORM

Coursera is an American massive open online course provider founded in 2012 by Stanford University computer science professors Andrew Ng and Daphne Koller. Coursera works with universities and other organizations to offer online courses, certifications, and degrees in a variety of subjects. According to CNBC "more than 150 universities offered upwards of 4,000 courses through Coursera, which features over two dozen degree programs at prices that are lower than many in-person school offerings."

Under the "Paramarsh" scheme, the college conducted a workshop on Coursera and most of our students took advantage of various courses in Coursera for free. Many students from each department utilized the online courses under Coursera and among them, Ms. Sona Belson completed around 560 courses and bagged certificates from Coursera. Besides, many students of our college have completed courses from Coursera for free. Co Ordinator – Anishkumar A. S Dept. of Economics.

iii) WOMEN'S CELL

Convenor: Somichan Baby (Dept. of Hindi), Joint Convenor: Ashley Thomas (Dept of Commerce), Aswathy P (Dept of Economics), Members: Prabha Alice Varkey (HOD, Dept of English).

Women's Cell was started with the aim of empowering and orienting women to recognize their true potential and to help them attain their own stand in a competing world. It also helps in creating awareness about important issues related to women and provides a forum for discussion and deliberation on a range of issues

from empowerment to environment. Women's Cell seeks to mould the young women force in the campus to achieve thriving mile stones of success in their life. It also seeks to empower young women to attain emotional, physical and mental freedom to withstand the changing phases throughout their life. Following programmes conducted February 20th 2021- "General Health awareness during pandemic times" by Dr. Jessy Mathew (Medical Officer) March 8th 2021 - Women's Day, Women's cell and NSS conducted one day seminar on "strijum samoothavum samakaaleeka chinthayum" by Adv. Seema (special public prosecutor district and sessions court, Alappuzha.

Women Cell functions with the added aim to enhance self-esteem of young women and empower them in taking pertinent decisions.

iv) MENTORING

In order to prepare students to excel in the world outside college, we are not only focusing on the intelligence quotient but also on the emotional quotient. Most students are unable to capture the different philosophies that drive expectations for academic excellence and ideas career pathways. This is where mentorship becomes important. Mentorship is an opportunity to provide a student with necessary academic and emotional support. Hence we are providing a platform to provide holistic mentorship to students consisting a batch of 20 students each for a Mentor. For S5 and S6 regular mentoring starts on 4th November 2020, S3 and S4 9th November 2020 and S1 and S2 on 1st January 2021.

Thanking all club co ordinators, mentors, teaching and non teaching staff for the successful implementation of all activities.

STAFF COUNCIL

For the efficient functioning of the curricular and extra-curricular activities and to take important decisions, five (3 offline and 2 online) staff council meeting were held. The meeting held on 18th May 2020 nominated the following staff members as given below.

1. Dr. Harish R (CLMC Convenor and Chief Supdt. examinations.)
2. Dr. P.K Varghese (College Union Advisor and IQAC Coordinator)
3. Prof. Anishkumar A.S (Open Course coordinator)
4. Prof. Tintu Anna Mohan (Extension activity coordinator)

All the decisions regarding the academic activities of the college were taken in the staff council.

FACULTY MEETING

In the academic year 2020-2021, five staff meetings were conducted, (4 online and 1 offline meeting.) The meeting held on 30 May, 2020 elected Prof. Anila Elizabeth John as the staff secretary.

Even in this pandemic situation all the staff members were cooperative, and actively participated in the curricular, co-curricular and extra-curricular activities of

the college. The suggestions from the part of the faculties were instrumental in the smooth conduct of the online classes. The progress of students was evaluated by the faculties and measures for improvement were taken as per the discussions in the staff meetings.

COLLEGE DAY- 2020-21

College day was celebrated on 10th April 2021 by online. H G Most Rev. Dr. Joshua Mar Ignathios gave the blessings and benedictory address. The Chief Guest of the day was Lt. Col. Anil Raj, 22 Bn Kerala, of Indian Army, now serving in Kashmir. It is followed by various online programmes performed by students. Sincere effort taken by Prof. Stagy Stanly and team for their contributions in cultural activities throughout this academic year is acknowledged.

CONCLUSION

I express my special thanks to H.G Most. Rev. Dr. Joshua Mar Ignathios, Rev. Fr. Thomas Puthenparampil, the governing council members, heads of the departments, teachers, non-teaching staff, PTA for their sincere co-operation and support. Without them nothing could be done. I gratefully acknowledge the sincere and whole hearted efforts of Vice Principal Prof. Dr. Abraham Punnoose, CLMC Convener and Chief Supdt. of Exams Prof. Dr. Harichandran R, IQAC Co – ordinator Prof. Dr. P K Varghese, PTA Secretary Sri. Sarath Krishna A, Staff Secretary Ms. Anila Elizabeth John, Sri. Gijo George College Supdt., Sri Kichu Thomas, PRO and each every one of my colleagues and students for their valuable help and moral support extended to me for the smooth running of the institution.

Bowing my head before the grace of God Almighty and praying for the guardianship and patronage of the servant of God, Geevarghese Mar Ivanios, I present the annual report of the college, the collective effort of the Ivanion Family, Mavelikara for your personal knowledge.

Sincerely

Mavelikara
31 – 03 - 2021

Dr. K C Mathai
(Principal)